

September 18, 2009

D I O C E S E O F L O N G I S L A N D
143rd Annual Diocesan Convention
November 13th & 14th, 2009

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R E M I N D E R

Delegates unable to attend the Convention are responsible for giving this packet of material to their church's Alternate Delegate.

F R O M T H E S E C R E T A R Y O F
T H E C O N V E N T I O N

The enclosed material pertaining to this November's annual Diocesan Convention contains the following information. Please review it carefully especially with regard to deadlines:

- Convention Schedule
- Registration Information
- Hotel reservation and rate information
- Procedure and deadline for submission of nominations
- Procedures and deadlines for submission of resolutions and propositions
- Resolution Guidelines
- Procedure and deadline for reports
- Schedule of Pre-Convention Archdeaconry Meetings

Guidelines and details regarding the order of business at Convention are outlined in the Rules of Order which can be found on our website, www.dioceselongisland.org/convention/. Please familiarize yourself with this document prior to Convention so that you will have a clear understanding of the procedures to be followed.

Information regarding **exhibitor rates** and **reservation forms** can be obtained by calling Fran Monaco at Diocesan House, extension 45, or by visiting our website at www.dioceselongisland.org/convention/exhibitors.html.

The Very Rev. Christopher D. Hofer, *Secretary of the Convention*


C O N V E N T I O N S C H E D U L E
Friday, November 13, 2009

8:00 a.m. - 9:15 a.m.	Registration in Hotel Atrium
9:30 a.m. - 10:00 a.m.	Morning Prayer and Bible Study
10:00 a.m.	Convention Convenes
10:15 a.m.	Honoring Bishop Walker
10:30 a.m. - 11:00 a.m.	Bishop Walker's Episcopal Address
11:00 a.m.—11:15 a.m.	Break
11:15 a.m.—12:30 p.m.	Convention Continues Report from the Committee on the Bishop's Address Report from the Committee on Canons Noonday Prayer
12:30 p.m. - 1:30 p.m.	Lunch
1:45 p.m. - 3:30 p.m.	Convention Continues Thanking Bishops Ottley and Joslin Report of the Treasurer 2010 Budget Presentation
3:30 p.m. - 3:45 p.m.	Break
3:45 p.m. - 4:15 p.m.	Convention Continues
4:15 p.m. - 5:00 p.m.	Evening Prayer with Homily
5 p.m.	Convention Recesses until Saturday
6:30 p.m. - 10:30 p.m.	Banquet Honoring Bishop and Mrs. Walker 6:30 p.m. - 7:30 p.m. Reception 7:30 p.m. - 10:30 p.m. Banquet

Saturday, November 14, 2009

7:00 a.m. - 8:30 a.m.	Breakfast
8:30 a.m. - 10:00 a.m.	Eucharist with Bishop Provenzano's Address
10:00 a.m. - 10:30 a.m.	Break
10:30 a.m. - 12:30 p.m.	Convention Reconvenes Committee of the Whole Report from the General Convention 2009 Deputation Report from the Committee on the Bishop's Address
12:30 p.m.	Convention Adjourns with Noonday Prayer

REGISTRATION

Registration fees help to offset the cost of postage, printing, etc. and allows for more funds to be available in the Diocesan budget for the ongoing mission and ministry of the Diocese.

Registration Fee Schedule:

- Delegates (Lay & Clerical) \$20
- Alternates & Visitors \$10
- Youth Delegates NO FEE
- Banquet ONLY NO FEE

No Refunds Will Be Given On Registration Fees

All MUST complete a registration form even if only attending the Banquet.

Credit Card payments accepted.
Details on the *Registration Form* which can be
downloaded from our Website at
www.dioceselongisland.org/convention/

A Special Banquet

You are cordially invited
to attend a banquet
celebrating the life and ministry of

The Rt. Rev. and Mrs. Orris G. Walker, Jr.

To be held during the
143rd Diocese of Long Island Convention

Friday, November 13, 2009

6:30 p.m. Receptions

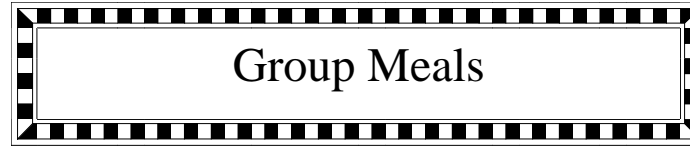
with elaborate selection of hors d'oeuvres

7:30 p.m. Dinner and Program

Melville Marriott Long Island Hotel
Melville, New York

Tickets \$60/person

\$720/table of 12



Group Meals

Meals may be purchased individually; the costs are as follows:

Friday **Lunch (12:30 p.m.)** \$30.00
(includes choice of entrée, dessert, and beverage)

Friday **Reception & Dinner (6:30 pm)** \$60.00
(includes salad, choice of entrée, dessert, coffee or tea; preceded
by reception with elaborate selection of hors d'oeuvres)

Saturday **Breakfast (7:30 a.m.)** \$23.00
(includes full hot and cold buffet, juices, and coffee or tea)

The Hotel restaurant has limited seating so we encourage delegates to participate in the group meals. Meals purchased after November 2nd will be assessed a \$5 per meal surcharge.

Refund requests received prior to November 10th for paid meals will be honored

Credit Card payments are accepted.
Meal selections must be made on the ***Registration Form*** which can be downloaded from our
Website at www.dioceselongisland.org/convention/

Hotel Information

The Melville Marriott Long Island Hotel

Directions:

The Melville Marriott Long Island Hotel is located at 1350 Old Walt Whitman Rd. From Brooklyn, Queens, and other points west, take the Northern Parkway East to Exit 37A (Long Island Expressway East I-495) to Exit 49S. Make a left at first light onto Old Walt Whitman Road. Go over Expressway and Hotel will be on the right.

From Eastern Long Island, take the Long Island Expressway I-495 to Exit 49N. Stay on the Service Road. At the third traffic light make a right onto Old Walt Whitman Road. Hotel will be on your right.

Cost:

The rate for each room, per night, is \$124.00 plus tax, single or double occupancy. There is a deadline of November 1st for reserving rooms at this rate. You are encouraged to make your reservations as soon as possible in order to take advantage of this special rate. Reservations can be made via telephone at 1-631-432-1600 or 1-800-228-9290 or online at

www.melvillemarriott.com

Use group code CNDCNDA when making reservations online to ensure you receive our special rate.

If you plan to settle your account using a church check, be sure to bring a copy of your sales tax exemption form to avoid paying the tax; credit card payments are taxable unless the card is in the church name. Personal Checks are taxable as well.

Decorative star border containing the text: Hotel Facts. The largest full service hotel in Suffolk County. The Melville Marriott Long Island is a Non Smoking Hotel. The closest Long Island Railroad Station is Farmingdale which is 7 miles south of the Hotel.


 NOMINATIONS

*Nomination Forms are available at
www.dioceselongisland.org/convention/nominations.html*

The Convention will fulfill an important function, that of electing its representatives to the several bodies that will further the work of the Diocese during the coming year. Such elections shall be held only after all who participate are as fully informed as possible: the nominee knowing the duties and responsibilities of the office; and the Convention knowing the background and the willingness of each of the nominees to serve.

Nominations for the offices below shall be made **in writing**, the consent of the nominee having been secured, and shall be signed by a nominator and a second in writing, **each of whom shall be a delegate or alternate** to the Convention. The signatures of both nominator and second should be affixed to a single nomination form; "split" nomination forms cannot be accepted. A PHOTO OF EACH NOMINEE is required. If nominating an individual for two different offices, a **separate form** should be submitted for **each office** for which the person is being nominated. It is required that each nomination be filed with the Secretary of the Convention **no later than midnight, Wednesday, October 14**. Nominations can be filed via mail to PO Box 510, Garden City, NY 11530 or via facsimile to 516-248-1616.

A brief description of duties of each of the nominated positions can be found in the Constitutions and Canons of the Diocese of Long Island (www.dioceselongisland.org/finance/Nov2008_Canons.pdf). Background and photo of nominees will be provided to all delegates in the Pre-Convention Journal to be distributed within eight (8) days of Convention.

**NOMINATIONS TO BE SUBMITTED
 FOR THE FOLLOWING ELECTIVE OFFICES FOR 2009**

OFFICE:

Secretary: (Constitutions/Article VII) (until 2010)

Treasurer: (Constitutions/Article VIII) (until 2010)

Historiographer: (Canons/Title III, Canon 5) (until 2010)

Diocesan Council: (Canons/Title V, Canon 1)
 Two clergy (until 2012)
 Two lay (until 2012)

Standing Committee: (Canons/Title VI, Canon 1)
 One clergy (until 2013)
 One lay (until 2013)

The Board of Managers of Camp DeWolfe, Inc.: (Canons/Title VIII, Canon 1)
 Two persons (until 2012)

Nominations Continued.....

The Board of Directors of Episcopal Charities of Long Island, Inc.: (Canons/Title VIII, Canon 3)
Two persons (until 2012)

The Board of Trustees of the George Mercer Jr. Memorial School of Theology: (Canons/Title VIII, Canon 5)
Two persons (until 2012)

The Trustees of the Estate Belonging to the Diocese of Long Island, Inc.: (Canons/Title VIII, Canon 6)
Two persons (until 2013)

One person to fill an unexpired term (until 2012)

The Board of Directors of Family Consultation Service, Inc.: (Canons/Title VIII, Canon 7)
(Operating as Episcopal Community Services)
Two persons (until 2012)

The Diocesan Review Committee: (Canons/Title IX, Canon 5)
Two Clergy (until 2012)
One Lay (until 2012)



Propositions

Proposals for amendment, enactment or repeal of any Canon or Canons shall be submitted to the Secretary of the Convention at PO Box 510, Garden City, NY 11530, or via facsimile to 516-248-1616, or via email to fran@dioceseli.org, **no later than midnight, Wednesday, October 14**, for referral to the Committee on Canons.



Resolutions

Resolutions to be considered for action by the Convention shall be submitted to the Secretary of the Convention at PO Box 510, Garden City, NY 11530, or via facsimile to 516-248-1616, or via email to fran@dioceseli.org, **no later than midnight, Thursday, October 15**.

RESOLUTION GUIDELINES

All Resolutions must be submitted in writing and signed by a Convention Delegate.

Resolutions shall contain no “whereas” clauses.

Following the body of the Resolution, there should be an explanatory paragraph (not to exceed 75 words) indicating why and how the diocese should address the issue, what expenses are involved, if any, and a proposal for how the budget should be modified to address that need given the “balanced budget” constraints of the Diocesan Canons.

Resolutions may “request” or “urge” the Bishop to take an action but cannot “direct” the Bishop to take an action which is within his discretion to perform or not.



In accordance with the Rules of Order, all reports of diocesan corporations, institutions, governing boards, committees, etc. to be presented to the Convention as required by Diocesan Canons or otherwise shall be transmitted to the Secretary of the Convention for inclusion in the Pre-Convention Journal and/or Convention Journal. **Only those reports requiring action of the Convention will be printed in the Pre-Convention Journal; all reports submitted will be included in the Journal of the 143rd Diocesan Convention.**

Please submit all reports no later than Friday, October 2nd, in order to facilitate printing and mailing. **Reports should be double-spaced, type-written and as brief as possible.** Please forward them directly to:

Secretary of the Convention
Diocese of Long Island
P.O. Box 510
Garden City, New York 11530-0510

If you prefer, reports can be sent as an e-mail attachment (in Word) to “fran@dioceseli.org.”



A special Pre-Convention conference for Youth Delegates will be held on Saturday, November 7th at 10 a.m..

Details will be sent to each Youth Delegate on file and available on the Diocesan Website at

http://www.dioceselongisland.org/convention/youth_delegates.html

For additional information contact Ron Rhodes, *Interim Director* at 516/248-4800 x18.



Pre-Convention Archdeaconry Meetings

In accordance with Title III, Canon 1, Section V (a), the following is the schedule for Pre-Convention meetings in each Archdeaconry:

- Brooklyn:** Thursday, November 5, 2009 -- 7:00 p.m.
St. Augustine's Church, 4301 Avenue D, Brooklyn
For Information: The Ven. Cn. Howard Williams
(718) 629-0930
- Queens:** Saturday, November 7, 2009 -- 10:00 a.m.
St. Alban the Martyr, 116-42 Farmers Blvd., St. Albans
For Information: The Ven. Cn. Bernard O. D. Young
(718) 528-1891
- Nassau:** Wednesday, November 4, 2009 -- 7:00 p.m.
Cathedral House, 50 Cathedral Ave, Garden City
For Information: The Ven. Cn. Theodore W. Bean, Jr.
(516) 746-2955
- Suffolk:** Thursday, October 29, 2009 — 7:30 p.m.
Church of St. Mary, Ponquogue Ave, Hampton Bays
AND Sunday, November 8, 2009—7:30 p.m.
St. James Church, 490 No Country Road, St. James
For Information: The Ven. Mary Garde
(516) 727-3900



This material has been sent to all delegates of record as of September 18th.

For those congregations filing certificates after that date, delegates should be directed to the Diocesan Website to download the information contained in this booklet (www.dioceselongisland.org).